

DHEMS Attendance Procedures

In the case of student absence from school, parents will receive an automated message at approximately 8:45 a.m from DHEMS to notify them that their child is not in school. Upon receiving the email notification, a **parent should email msattendance@dragon.k12.pa.us or call the middle school office at (570) 522-3212 or (570) 522-3213** to report the absence. We encourage you to use this service, as it is a convenience to you and to our efforts to keep accurate attendance records.

An absence note can be emailed to msattendance@dragon.k12.pa.us up to three days after the last day of the absence. After the third day following their absence, the day(s) of absence will be declared unexcused or illegal (students younger than 18 years old) and the student could receive appropriate disciplinary sanctions. Students with chronic or extended absences may need to obtain a note from a medical professional in order for the absences to be excused.

Please check the DHEMS Handbook located under the Students tab on the DHEMS website for more attendance information.