

Dickenson County School Board Meeting – Summary Minutes

July 24, 2019

I. ROLL CALL AND MEETING CALLED TO ORDER

- a. The meeting was called to order by Chairman, Susan Mullins followed by the Pledge of Allegiance and a Moment of Silence.
- b. **Members in Attendance:** Susan Mullins, Chairman; Rick Mullins, Vice-Chairman; Rocky Barton; Dr. Lurton Lyle; Shanghai Nickles; Haydee Robinson, Superintendent; Reba McCowan, Clerk and Scott Mullins, Board Attorney
- c. **Approval of Agenda**
Chairman Susan Mullins requested to amend the agenda adding item I. Update on the New Elementary School.
Following a motion by Shanghai Nickles and second by Dr. Lurton Lyle the amended agenda was approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

II. PUBLIC COMMENT

- 1. Kathy Musick, VPE – Addressed the Board wishing all staff and students a great 2019-2020 school year. She also reminded them that mini grants and scholarships were available to teachers and encouraged them to apply. All teachers are eligible; you do not have to be a VPE (Virginia Professional Educator) member.
- 2. Chandra Mullins, DEA – Read the following on behalf of Phyllis Mullins, DEA President who was unable to attend:

We are gearing up and preparing for a new year. It is my hope to continue with professional development opportunities throughout the year and help boost the morale of members through tokens of appreciation.

Of utmost importance tonight is a matter that has been brought to my attention. There has been some misinformation being spread through social media concerning the use of member’s dues money. I would like to take a moment to clarify and correct these falsehoods.

Information being posted on social media is that NEA/VEA utilizes dues monies to support political candidates and their platforms. This is a total inaccuracy. No money from member dues is used as a political contribution. While NEA/VEA does support various political candidates, the money for that support is 100% voluntary contributions from individual members. This money goes into a PAC (Political Action Committee) fund. It is completely at the discretion of individual members to make these contributions. Dues paid by DEA members is used to provide member services and benefits including, but not limited to a Uniserve director for our district.

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THE NEA/VEA/DEA utilizes member dues to:

- assist members in gaining a voice on the job;
- build support for professional pay and benefits such as insurance and salary improvements;
- help improve working conditions and student learning; and
- provide security and protection to do our jobs as professionals.

It is my hope that current and future members will NOT take this misinformation seriously and will continue to see the benefits and true purpose of the NEA/VEA/DEA organizations.

Signed: Phyllis Mullins, DEA President

III. CONSENT AGENDA ITEMS

Following a motion by Rick Mullins and second by Rocky Barton the consent agenda items were approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

- a. Approval of Minutes
 - ❖ June 26, 2019 – Regular Meeting

- b. Approval of Monthly Bills – School Operating Fund
 - Monthly Bills: Check # 880044 - Check #880106.....\$295,702.10
 - Monthly Payroll: Check #388912 – Check #388930.....\$395,946.87
 - School Construction Bill.....\$150.00

- c. School Activity Fund
 - ❖ Informational Item

- d. Field Trips (No Requests for July)

IV. INFORMATION FOR THE BOARD

- **Legislative Advocacy Conference**
Sept. 24, 2019
Chesterfield Career and Tech Center
Chesterfield, Virginia
- **VSBA Superintendent Evaluation Workshop**
October 2, 2019

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VSBA Office
Charlottesville, Virginia
Cost: \$160/person

This workshop is designed to provide small group support to superintendents and board members responsible for assessing and updating their evaluation model.

Participants will have the opportunity to review the guidelines in detail and then use them as they draft their own models. Individual consultation and support will be provided throughout the session as participants work on their revisions.

- **VSBA Annual Convention**

Nov. 20 - 22, 2019

Williamsburg Lodge

Williamsburg, VA

Please contact Mrs. McCowan if you are interested in attending.

- **Possible Special Called Meeting for Employment:** Wednesday, August 7, 2019 at 9:00 a.m.

V. SUPERINTENDENT ROBINSON

e. Good News from Our Schools

Sheriff Scott Stanley – Presentation of the 3 New School Resource Officers

A four (4) year grant was applied for and received to allow the hiring of three new School Resource Officers that will allow all schools to be covered, including Sandlick Elementary, in which the Town of Haysi had previously provided. Sheriff Scott Stanley introduced the following for the beginning of the 2019-2020 school year:

Darla All and OneSight:

Darla All is coordinating with OneSight to provide eye clinics/glasses for students in the Dickenson County Schools in April 2020. Mrs. All is from Dickenson County and works now in Richmond. Mrs. All and OneSight worked with our students in 2013.

CES Roof Project and CES Project Site Visit Report from Eskola Roofing

1. 40% of roof has been dried-in by the end of day 7-19-2019
2. Core tested the area of wet BUR (8 test cuts). This area if required to be replaced would involve asbestos removal. All the test cuts were dry. This area of BUR will not be required to be replaced – only the ballasted EPDM (Upper roof).
 - This will provide a \$9,600 credit
3. Eskola has replaced 3,088 SF of wet ISO insulation. There is 960 SF included in the base bid.

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- Based on the base bid unit pricing this will proved \$6,384 of extra at this point.
- 4. The overall credit/extra is a net credit of \$3,216 at this time. There is expected additional wet insulation on the remaining roof sections.
- 5. A couple of roof leaks while re-roofing sections were discovered – Emiliano had his crew clean-up everything.
- 6. Requested (to Adam Parks) a revised schedule including when (if needed) the night work will start.
- 7. Met with Burl Mooney to discuss progress and we called and talked with Mrs. Robinson.
- 8. Went by to meet with Chris Rakes and Mitzi Sykes but they were not in when I went by their offices.

f. Approval of Health/Dental Rates for 9/1/2019-8/31/2020

Larry Barton presented:

Following are our proposed health and dental insurance renewal rates under The Health Plan. These rates represent an approximate 5% increase to the School Board for Health Insurance, but Dental remains the same. The employee contributions will be the same as the current year for both Health and Dental.

Health	Total Premium	School Board Cost
Employee Only	\$ 695.00	\$ 645.00
Employee + 1 Child	\$ 1,110.00	\$ 1,050.00
Family	\$ 1,875.00	\$ 1,775.00

Employee Contributions for Health

Employee Only	\$ 50.00
Employee + 1 Child	\$ 60.00
Family	\$ 100.00

Dental	Total Premiums	School Board Cost
Employee	\$ 35.00	\$ 27.00
Employee + 1 Child	\$ 43.00	\$ 27.00
Family	\$ 62.00	\$ 27.00

Employee Contributions for Dental

Employee	\$ 8.00
Employee + 1 Child	\$16.00
Family	\$35.00

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We respectfully request that the Board approve the above listed insurance rates for the contract year of 09/01/2019 through 08/31/2020.

Following a motion by Dr. Lurton Lyle and second by Rick Mullins; 2019-2020 insurance rates were approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

g. Approval of VSBA Policy Updates

Policy Code and Revision

BDCA: Calling and Certification of Closed Meetings

Policy and Legal References updated to reflect amendment of Va. Code § 2.2-3714 by SB 1554. The School Board is subject to a civil penalty of up to \$1,000 if a court finds that the Board voted to certify a closed meeting in accordance with Section C above and such certification was not in accordance with FOIA.

BDDF: Voting Method

Policy updated.

DL: Payroll Procedures

Policy updated to reflect amendment of Va. Code § 22.1-296 by HB 1652/ SB1005.

FEA: Educational Facilities Specifications

Policy updated to reflect amendment of Va. Code § 22.1-138 by HB 1725. The School Board consults with the local building official and the state or local fire marshal to develop a procurement plan to ensure that all security enhancements to public school buildings are in compliance with the Uniform Statewide Building Code and Statewide Fire Prevention Code.

FEG: Construction Planning

Policy updated to reflect amendment of Va. Code § 22.1-140 by HB 1738. No public school building or addition or alteration thereto, for either permanent or temporary use, is advertised for bid, contracted for, erected or otherwise acquired until the plans and specifications therefore.....have been reviewed by an individual or entity with professional expertise in building security and crime prevention through building design.

GA: Personnel Policies Goals

Legal References and Cross Reference updated.

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GCCB: Employment of Family Members

Policy updated to reflect amendment of Va. Code § 22.1-3119 by SB 1491.the School Board may employ or pay any family member of the superintendent provided that

- the superintendent certifies that he had no involvement with the hiring decision; and
- the assistant superintendent certifies to the members of the School Board in writing that the recommendation is based upon merit and fitness and the competitive rating of the qualifications of the individual and that the superintendent had no involvement with the hiring decision.

GCDA: Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect

Legal References updated.

KH: Public Gifts to the Schools

Policy updated to reflect content of Legal Reference.

KQ: Commercial, Promotional and Corporate Sponsorships and Partnerships

Policy updated to reflect amendment of Va. Code §§ 22.1-79.5 by HB 2384/SB 1295.

Following a motion by Rocky Barton and second by Shanghai Nickles; VSBA policy updates were approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

h. Approval of the Elgin Foundation Agreement

Heather Casey, RHD, the Elgin Foundation’s Virginia Dental Coordinator, will again be working with our nurses to screen, identify and help to provide services to our students at each of our elementary schools. Again, there is no cost to the Dickenson County Public Schools.

As last year, the Elgin Foundation approved additional funding for the hiring of a part-time district dental liaison to help coordinate the dental program at each of the elementary schools for the 2019 – 2020 school year. The dental liaison works directly with the administrators and school nurses.

Again, the part-time district liaison will be paid from funds provided by the Elgin Children’s Foundation.

We recommend that approval of the Elgin Children’s Foundation Dental Agreement for the Dickenson County Public Schools.

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Following a motion by Rocky Barton and second by Dr. Lurton Lyle; the Elgin Children’s Foundation Dental Agreement was approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

i. Revision of Approved Salary Scales

In reviewing the approved Salary Scales, we are recommending revisions to the approved Salary Scales for Principals and Assistant Principals and Directors to add the following statements:

- EDS + \$1,000
- Doctorate + \$2,000
- *Years of Service as an Assistant Principal – On Assistant Principal’s Scales
- *Years of Service as a Principal: On Principal Salary Scales
- On Director’s Scale: Salary Scale ends on Step 14 and not Step 15.

Following a motion by Rick Mullins and second by Dr. Lurton Lyle; revisions to the Salary Scales were approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

j. Approval of Child Nutrition Act for July 1, 2019 – June 30, 2020

All DCPS schools will be participating in the Community Eligibility Provision (CEP) as implemented under the Healthy, Hunger-Free Kids Act of 2010. Enrolled DCPS students will be provided a nutritious meal for breakfast and lunch each day at no charge.

Meal Prices for the 2019 - 2020 School Year:

Elementary Lunch: All DCPS Schools are CEP eligible: Breakfast and Lunch will be served to all students at no cost.

As mandated by the USDA: The Cost of Adult Meals will increase to:

Adult Breakfast: \$2.15
Adult Lunch: \$3.65

❖ *No vote necessary for increase mandate for adult meal prices.*

k. Approval of Surplus Equipment

Larry Barton presented:

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We recommend approval for the following equipment (vans and trucks) to be sold as surplus. The attached list of trucks and vans cannot be tagged due to due to rusted frames. Replacement of the frames is cost prohibitive and/or no longer available.

Year	Make	Model/VIN	Color	Condition / Probable Useful Life
1989	GMC	Box Van -5185	Red/white	Sale/ will not sticker
1995	Chevrolet	Fleetside K-1500 -7128	Blue	Sale/ will not sticker - Frame Rusted
2001	Chevrolet	Silverado 1500 -7291	Red	Sale/ will not sticker - Frame Rusted
2004	Chevrolet	Colorado -3898	Brown	Sale/ will not sticker - Frame Rusted
2004	Chevrolet	Colorado -4690	White	Sale/ will not sticker - Frame Rusted
2004	Chevrolet	Colorado -5503	Brown	Sale/ will not sticker - Frame Rusted
2004	Chevrolet	Colorado -7421	Brown	Sale/ will not sticker - Frame Rusted
2004	Chevrolet	Colorado -8492	Red	Sale/ will not sticker - Frame Rusted
1991	Chevrolet	Sm. Bus Conversion 3770	White	Sale/ will not sticker

Following a motion by Dr. Lurton Lyle and second Rick Mullins; surplus equipment was approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

I. Update on the New Elementary School

Scott Mullins stated a law suit has been filed against the Board of Supervisors and Dickenson County Industrial Development Authority concerning the new elementary school. Because the Boards had been able to reach an agreement through mediation, the next step, under The Facilities Development Agreement is to pursue a bench trial waiving a trial by jury. This is where we are and we've tried to make it non-adversarial and collegial as possible. Mr. Mullins further informed the Board that the law firm of Penn Stuart, of Abingdon, was hired on their behalf at a reduced rate of \$175 per hour and \$100 per hour for paralegals. The County has hired Gentry Locke, of Roanoke, their fee will be somewhere around \$400 per hour, there is also a 10% discount that will be applied for the case.

VI. BOARD COMMENT

Dr. Lurton Lyle

- Expressed his gratitude for the Sheriff's office, Elgin Foundation and free meals for students of Dickenson County.

Rick Mullins

- Expressed his gratitude for the Sheriff's office and new School Resource Officers being added to the schools.

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Rocky Barton

- Expressed his gratitude for the Sheriff's office and new School Resources Officers being added to the schools, Elgin Foundation and free meals for students of Dickenson County.

Shanghai Nickles

- Expressed his gratitude for the Sheriff's office and stated the size of Ridgeview Campus warranted an extra set of eyes.

VII. CLOSED SESSION, PURSUANT TO Section 2.2-3711, Paragraph A of the Code of Virginia, there will be a closed meeting for the purpose of discussing: (1. Employment issues relating to FMLA request, resignation, employment recommendations and to consult with legal counsel pursuant to Virginia Code Section 2.2-3711 (A) (1) and (7).

Following a motion by Susan Mullins and second by Shanghai Nickles the Board convened in closed session.

Vote Results

Aye:	5	Dr. Lurton Lyle, Rick Mullins, Rocky Barton, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

Following a motion by Rocky Barton and second Dr. Lurton Lyle; the Board returned to open session.

Vote Results

Aye:	5	Dr. Lurton Lyle, Rick Mullins, Rocky Barton, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

Pursuant to Section 2.2-3712(a) of the Code of Virginia, I move to certify and second by Shanghai Nickles; that during the closed meeting just concluded the Dickenson County School Board discussed only matters lawfully exempt from the open meeting requirements under Section 2.2-3711 of the Code and identified in the motion convening the closed meeting.

Certification of Closed Session

Aye:	5	Dr. Lurton Lyle, Rick Mullins, Rocky Barton, Susan Mullins, Shanghai Nickles
No:	0	

VIII. BOARD ACTION

Following a motion by Susan Mullins and second Shanghai Nickles; FMLA request was approved: Betty Kern, Teacher - RMS.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	

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Not Cast: 0

Following a motion by Susan Mullins and second by Shanghai Nickles; resignation requests were approved: Raven Gulley, Part-time Aide – CES; Tomi Browning, Part-time Aide – EES and Ashley Williams, Part-time Aide - SES.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

Following a motion by Susan Mullins and second by Rocky Barton; employment recommendations were approved.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

Approved:

Recommendations for Transfer for 2019-2020 School Year

Shawn Sullivan	Transfer from EES Special Education to RHS Special Education
Dolores Lynn Shupe	Transfer from RHS Special Education to EES Special Education
Barbara Sue Mullins	Transfer to Bus #4 in the Ervinton Area

Recommendations for Employment

David Vanover	Ridgeview High School	Student Coordinator
Thomas Holden Dingus	Ridgeview High School	Mathematics Teacher
James Fuller	Clintwood Elementary School	PK-6 Teacher
Melissa Owens	All Schools	Attendance, Prevention Specialist
Steffanie Willis	All Schools	Instructional Technology Resource
Kayla Conaway	All Schools	Certified Occupational Therapist
Angela Neece	Ervinton Elementary School	Cafeteria Clerk/Manager
Kerri Robinson	Clintwood Elementary School	Cook
Adrienne Barton	Sandlick Elementary School	Cook
Colena Elswick	Ridgeview Middle School	Custodian
Ronnie Abshire	Ervinton Area	Bus Driver
Mary Owens	Ridgeview	Part Time Cook
Vanessa Smith	Clintwood Elementary	Part Time Cook
Danyelle Mullins	Sandlick Elementary School	Part Time Cook
David Esterman	Ervinton Elementary School	Part Time Cook
Rhonda Greear	Clintwood Elementary School	Part Time Aide

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Donna Bailey-Oquin	Clintwood Elementary School	Part Time Aide
Kaytlin Osborne	Sandlick Elementary School	Part Time Aide
Ashley Mullins	Sandlick Elementary School	Part Time Aide
Sydney Doyle	Ridgeview Middle School	Part Time Aide

Following a motion by Susan Mullins and second by Shanghai Nickles; permission to advertise was approved: Business and Information Technology for RHS.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

Following a motion by Susan Mullins and second by Shanghai Nickles; Substitutes were approved pending requests of background checks and meeting all requirements; Samantha Barton, Brianna Baker, Shawn Boyd, Kaylee Mullins, Nick Mullins, Monica Ratliff, Delena Robinson and Cappi Rose.

Vote Results

Aye:	5	Rocky Barton, Dr. Lurton Lyle, Rick Mullins, Susan Mullins, Shanghai Nickles
No:	0	
Abstain:	0	
Not Cast:	0	

IX. ADJOURNMENT: 7:20 p.m.

Following a motion by Susan Mullins and second by Shanghai Nickles the meeting was adjourned. All votes aye.

Susan Mullins

Chairman, Susan Mullins

Approved: August 28, 2019

Reba McCowan

Reba McCowan, Clerk