

Dickenson County School Board – Summary Minutes

March 14, 2018

I. ROLL CALL AND MEETING CALLED TO ORDER

- a. The meeting was called to order by Chairman, Susan Mullins followed by the Pledge of Allegiance and a Moment of Silence.
- b. **Members in Attendance:** Susan Mullins, Chairman; Rocky Barton; Dr. Lurton Lyle; Haydee Robinson, Superintendent; Reba McCowan, Clerk
Members Absent: Rick Mullins, Vice-Chairman, Shanghai Nickles
- c. **Approval of Agenda**

Following a motion by Dr. Lurton Lyle and second by Rocky Barton the agenda was approved.

Vote Results

Aye:	3	Rocky Barton, Dr. Lurton Lyle, Susan Mullins
No:	0	
Abstain:	0	
Not Cast:	0	

II. PUBLIC COMMENT

1. Kathy Musick, VPE – Thanked the Board for all they do and asked that they remember the teachers during the budget process. Continue to work for improving teacher salaries; I know you will.

III. BUDGET WORKSHOP

- a. Approval for Ridgeview High School Graduation: May 25, 2018 at 6:00 p.m.
Following a motion by Rocky Barton and second by Dr. Lurton Lyle the graduation date was approved for May 25, 2018 at 6:00 p.m.

Vote Results

Aye:	3	Rocky Barton, Dr. Lurton Lyle, Susan Mullins
No:	0	
Abstain:	0	
Not Cast:	0	

- b. 2018-2019 FY Budget Review: Superintendent Robinson and Larry Barton
Superintendent Robinson reviewed the following budget highlights:
 - 2% Salary Increase for all Full-time Employees, effective 7/1/2018
 - Hiring 1 Full-time and 1 Part-time for Art and Music in Elementary Schools
 - Hiring a Full-time Special Education teacher for the Pre-School program
 - Hire for vacancy for Middle School Science position
 - Addition of 2 Part-time Attendance Clerks to address Absenteeism with the New Accreditation Standards
 - Hire for vacancy of 3 Full-time Bus Drivers
 - Purchase of 2 new School Buses
 - Addition of Employee-only Health Insurance for current non-benefit Bus DriversLarry Barton reviewed the following budget challenges and proposed estimated budget to the Board.
 - 7.85% Increase in Non-Professional VRS Contribution Rates (40.89% is New Rate)
 - 10% Anticipated Increase in Health Insurance Premiums paid by School Board

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- 10% Anticipated Increase in Employee Contributions towards Health Insurance Premiums (\$5, \$6 and \$10 monthly increase in each category)

REVENUES/APPROPRIATIONS FY 2019

(ADM1,914.20)

STATE FUNDING	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
I. SOQ Programs				
Subtotal SOQ Accounts:	12,673,655	2.09%	265,131	12,938,786
Subtotal - Incentive Accounts	519,488	-1.11%	(5,789)	513,699
Subtotal - Categorical Programs:	28,495	-8.24%	(2,348)	26,147
Subtotal - Lottery-Funded Programs:	1,249,387	-1.47%	(18,348)	1,231,039
TOTAL STATE FUNDS	14,471,025	1.65%	238,646	14,709,671

FEDERAL FUNDING	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
Title I	900,000	-13.89%	(125,000)	775,000
Title IIA	119,500	-16.32%	(19,500)	100,000
Title III	1,000	0.00%	0	1,000
Title VI Special Education	529,000	-6.81%	(36,000)	493,000
Title VI Rural	39,000	-17.95%	(7,000)	32,000
Pre-School Handicapped	30,000	-5.00%	(1,500)	28,500
Perkins	52,000	-3.85%	(2,000)	50,000
Forest Reserve Payments	8,500	-41.18%	(3,500)	5,000
Federal Leasing	1,000	0.00%	0	1,000
School Breakfast Program	210,000	19.05%	40,000	250,000
School Lunch Program	600,000	3.33%	20,000	620,000
Medicaid Reimbursements	150,000	-10.00%	(15,000)	135,000
E-Rate	130,000	1.54%	2,000	132,000
TOTAL FEDERAL FUNDING:	2,770,000	-5.32%	(147,500)	2,622,500

OTHER FUNDS:	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
RLA Grant	18,000	0.00%	0	18,000
Dual Enrollment Tuition	20,000	-25.00%	(5,000)	15,000
School Food Service	215,000	4.65%	10,000	225,000
Other Funds	175,000	-8.57%	(15,000)	160,000
TOTAL OTHER FUNDS:	428,000	-2.34%	(10,000)	418,000

LOCAL COUNTY FUNDS:	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
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Local County Appropriations	6,490,000	5.55%	360,000	6,850,000
TOTAL LOCAL COUNTY FUNDS:	6,490,000	5.55%	360,000	6,850,000

ADDITIONAL REVENUES	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
Adult Ed Testing Carryover	12,183	0.00%	0	12,183
Bus Lease Carryover	55,000	-100.00%	(55,000)	0
			0	
			0	
TOTAL ADDITIONAL REVENUES:	67,183	-81.87%	(55,000)	12,183

TOTAL ESTIMATED REVENUES	\$24,226,208	1.59%	\$386,146	\$24,612,354
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TOTAL ESTIMATED EXPENDITURES	\$24,226,208	1.59%	\$386,146	\$24,612,354
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BUDGET SURPLUS / DEFICIT	\$0		(\$0)	\$0
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EXPENDITURES / APPROPRIATIONS

INSTRUCTION	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
Salaries - Instructional Administrators	304,000	1.73%	5,250	309,250
Wages - Homebound Teachers	15,000	33.33%	5,000	20,000
Salaries - Classroom Teachers	6,756,000	0.91%	61,250	6,817,250
Salaries - Librarians	253,000	1.98%	5,000	258,000
Salaries - Counselors	300,000	2.00%	6,000	306,000
Salaries - Principals	393,500	1.91%	7,500	401,000
Salaries - Assistant Principals	218,500	2.63%	5,750	224,250
Salaries - Teacher Aides	151,000	1.99%	3,000	154,000
Salaries - Clerical	184,000	1.90%	3,500	187,500
Wages - Substitute / Part-Time	625,000	1.60%	10,000	635,000
Wages - Substitute Clerical	5,000	0.00%	0	5,000
Academic & Athletic Coaching Supplements	108,000	0.00%	0	108,000
Payroll Taxes	954,051	0.32%	3,066	957,117
VRS	1,424,687	-4.51%	(64,187)	1,360,500
Health Insurance	2,863,229	9.66%	276,521	3,139,750
Unemployment	11,500	-56.52%	(6,500)	5,000
Workers' Compensation	21,000	11.90%	2,500	23,500
Purchased Services	245,000	-14.49%	(35,500)	209,500
Tuition - Dual Credit	35,000	-1.43%	(500)	34,500
Tuition - Governor's School	25,000	-20.00%	(5,000)	20,000
Travel, In-service & Professional Development	6,500	-7.69%	(500)	6,000
Materials & Supplies	134,000	-6.72%	(9,000)	125,000

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Textbooks	219,560	-12.10%	(26,560)	193,000
Instructional Supplies	146,250	-0.85%	(1,250)	145,000
Capital Outlay	7,500	-33.33%	(2,500)	5,000
TOTAL INSTRUCTION	15,406,276	1.58%	242,840	15,649,117

ADMINISTRATION, ATTENDANCE & HEALTH	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
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Salaries - School Board Members	30,501	0.00%	0	30,501
Salaries - Clerical	183,000	3.14%	5,750	188,750
Salaries - Administrative, OT, PT, Other Professionals	452,301	1.20%	5,449	457,750
Salaries - School Nurses	140,000	5.36%	7,500	147,500
Payroll Taxes	83,593	1.80%	1,504	85,097
VRS	124,897	-1.52%	(1,897)	123,000
Health Insurance	279,426	20.96%	58,574	338,000
Health Insurance - Retirees	522,486	-17.80%	(92,986)	429,500
Workers' Compensation	1,250	20.00%	250	1,500
Purchased Services - Administration	74,500	20.81%	15,500	90,000
Insurance	31,500	11.11%	3,500	35,000
Travel	9,000	0.00%	0	9,000
Material and Supplies	8,500	5.88%	500	9,000
Capital Outlay Replacement	2,500	0.00%	0	2,500
TOTAL ADMINISTRATION, ATTENDANCE & HEALTH	1,943,455	0.19%	3,644	1,947,098

PUPIL TRANSPORTATION	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
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Salaries - Bus Drivers & Transportation Director	748,500	0.33%	2,500	751,000
Salaries - Bus Garage	92,000	-3.26%	(3,000)	89,000
Wages - Bus Driver Substitutes	40,000	0.00%	0	40,000
Payroll Taxes	76,352	-0.41%	(310)	76,042
VRS	175,000	19.43%	34,000	209,000
Health Insurance	360,930	26.55%	95,820	456,750
Worker's Compensation	20,000	12.50%	2,500	22,500
Private Carriers	7,000	7.14%	500	7,500
Insurance - Fleet	35,000	0.00%	0	35,000
Leases & Rentals	1,000	0.00%	0	1,000
Materials & Supplies	5,000	0.00%	0	5,000
Purchased Services	2,500	0.00%	0	2,500
Fuel	150,000	3.33%	5,000	155,000
Bus Maintenance / Repair Supplies	150,000	-6.67%	(10,000)	140,000
Bus Purchase / Lease	250,000	-26.40%	(66,000)	184,000
TOTAL PUPIL TRANSPORTATION	2,113,282	2.89%	61,010	2,174,292

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OPERATION AND MAINTENANCE	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
Salaries - Maintenance Workers & Director	223,500	4.59%	10,250	233,750
Salaries - Custodians	468,000	1.60%	7,500	475,500
Wages - Custodial Substitutes	60,000	2.50%	1,500	61,500
Payroll Taxes	69,716	2.22%	1,548	71,264
VRS	221,198	26.02%	57,552	278,750
Health Insurance	332,370	-0.86%	(2,870)	329,500
Unemployment	2,000	0.00%	0	2,000
Worker's Compensation	10,000	25.00%	2,500	12,500
Purchased Services	90,000	5.56%	5,000	95,000
Utilities	1,030,000	-3.35%	(34,500)	995,500
Telecommunications	24,550	22.20%	5,450	30,000
Internet	159,600	0.25%	400	160,000
Insurance	48,000	4.17%	2,000	50,000
Leases & Rentals	1,500	0.00%	0	1,500
Materials & Supplies	88,700	5.98%	5,300	94,000
Equipment Replacement	19,500	-2.56%	(500)	19,000
Equipment New	20,000	-25.00%	(5,000)	15,000
TOTAL OPERATION AND MAINTENANCE	2,868,633	1.96%	56,130	2,924,764

SCHOOL FOOD SERVICES	FY-18 Budget	% Increase or – Decrease	\$ Increase or - Decrease	Estimated FY-19Budget
Salary - Cafeteria Clerks & Food Service Manager	149,000	-4.53%	(6,750)	142,250
Salaries - Cooks	192,000	1.30%	2,500	194,500
Wages - Cook Substitutes & Part Time	100,000	0.00%	0	100,000
Payroll Taxes	40,068	-1.39%	(556)	39,512
VRS	87,754	14.24%	12,496	100,250
Health Insurance	278,556	1.24%	3,444	282,000
Unemployment	1,500	0.00%	0	1,500
Worker's Compensation	4,000	25.00%	1,000	5,000
Purchased Services	5,500	0.00%	0	5,500
Travel	2,000	0.00%	0	2,000
Materials & Supplies	50,000	20.00%	10,000	60,000
Food Products	461,000	0.87%	4,000	465,000
Capital Outlay Replacement	2,500	20.00%	500	3,000
TOTAL SCHOOL FOOD SERVICES	1,373,877	1.94%	26,634	1,400,512

TECHNOLOGY	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
Salaries - Technology	165,000	1.97%	3,250	168,250
Payroll Taxes	16,849	1.32%	222	17,071
VRS	26,928	-1.59%	(428)	26,500
Health Insurance	55,908	9.55%	5,342	61,250

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Purchased Services	2,500	100.00%	2,500	5,000
Technology Maintenance Supplies	500	0.00%	0	500
Technology Software	33,000	0.00%	0	33,000
Technology Hardware	100,000	0.00%	0	100,000
Technology Infrastructure	120,000	-12.50%	(15,000)	105,000
TOTAL TECHNOLOGY	520,684	-0.79%	(4,113)	516,571

TOTAL EXPENDITURES 24,226,208 1.59% 386,146 24,612,354

**CAPITAL OUTLAY
PROPOSED ESTIMATED BUDGET FY 2019**

	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
ESTIMATED BALANCE - BEGINNING	0	0.00%	0	150000

REVENUES	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
Local County Appropriations	150,000	166.67%	250,000	400,000
TOTAL REVENUES	150,000	166.67%	250,000	400,000

EXPENDITURES	FY-18 Budget	% Increase or - Decrease	\$ Increase or - Decrease	Estimated FY-19 Budget
Repairs & Replacements	0	100.00%	550,000	550,000
Future Capital Projects - Clintwood Elementary	75,000	-100.00%	(75,000)	0
Future Capital Projects - Ervinton Elementary	75,000	-100.00%	(75,000)	0
TOTAL EXPENDITURES:	150,000	266.67%	400,000	550,000

ESTIMATED BALANCE - ENDING	150,000	-100.00	(150,000)	0
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IV. BOARD COMMENT

1. Rocky Barton – Commended Larry Barton on the good job in presentation and work on the budget.
2. Susan Mullins – Stated she felt the Board should ask for what was needed to maintain three elementary schools. Requested that the following be added to the budget:
 - Family and Employee + 1 Health Insurance for non-benefit Bus Drivers
 - \$360,000 for replacement of the roof at Ervinton Elementary School
3. Dr. Lurton Lyle – Stated he agreed with that.

V. ADJOURNMENT: 5:25 p.m.

Following a motion by Rocky Barton and a second by Dr. Lurton Lyle the meeting was adjourned. All votes aye.

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Susan Mullins

Chairman, Susan Mullins

Approved: March 28, 2018

Reba McCowan

Reba McCowan, Clerk