



**Arlington Education Foundation**  
**Fall 2022 Classroom Mini-Grant Application**  
(Please see attached instructions)

Title of Mini-Grant Proposal: \_\_\_\_\_

Applicant(s): \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Have you received an AEF Mini-Grant before?  Yes  No

Have you applied for additional funding for this proposal?  Yes  No

Have you received additional funding for this proposal?  Yes  No

Number of students who will benefit from this proposal: \_\_\_\_\_

**Dollar Amount Requested (Including Sales Tax):** \_\_\_\_\_

(See Limits in "Who is Eligible?" Section)

Describe your proposal:

What educational goals will this help your students achieve?

Detail your budget request. Include specific information, such as kinds of materials and equipment needed, sources of supply/costs, etc.

Date this project will be implemented? (Funds must be spent during the school year in which they are awarded): \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date \_\_\_\_\_  
(required for all applications)

**\*PRINCIPALS – Review, Sign and Email application to: Debbie Montgomery  
([dmontgomery@asd.wednet.edu](mailto:dmontgomery@asd.wednet.edu))**

Mini-Grant Applications must be received by 4 PM - Friday, October 21, 2022 to be considered.

### ***What is the AEF classroom grant program?***

The goal of the Arlington Education Foundation Classroom Mini-Grant program is to encourage educators to develop and implement innovative and effective instructional strategies that result in all students learning to higher standards. Grants provided are to support/enhance classroom instruction.

### ***Who is eligible?***

Classroom grants are available to certificated staff employed by Arlington Public Schools in amounts not to exceed \$500 for individual requests. Grade level, content, or department members may submit a team request not to exceed \$1250.

The Foundation will make every effort to fund at least one grant per school, given that an application is made. Our goal is to spread the grants throughout the district and certificated staff with the highest regard for fairness and consistency.

### ***How will applications be evaluated?***

- Educational in nature
- Benefit/value to students
- Standards-based
- Clarity of application
- Promotes equity and inclusion – **Removing Barriers and Increasing Access to Learning**

**Priority may be given to requests that demonstrate an innovative approach as well as family involvement in learning.**

**If proposing for classroom books, please indicate how books are to be used.**

**Proposals for Field Trips, Guest Speakers or any other single time events are not encouraged as AEF prefers to support long lasting, sustainable projects. If you feel your project contains these elements yet is unique, please contact the AEF Projects Committee before applying.**

### ***How do I apply?***

Please fill out the application electronically and send to your principal for review and approval.

If you have any questions, or need help with your application, please contact Projects Committee Chair Kevin Ess by email at [esskevinm@gmail.com](mailto:esskevinm@gmail.com) or by phone at 509-595-0353.

While the Foundation Board will evaluate projects independently, **the application does require Principal approval**. Please submit your completed application to your building principal allowing for review and approval time to meet the submission time and date (**4 PM - Friday, October 21, 2022**). Grants will be reviewed by the Projects Committee with notification to applicants by November 4th. Grant recipients will be presented their award at the **November 14th, 2022 School Board Meeting**.

*Projects funded by Arlington Education Foundation may be published on our website or other AEF publications. **Please plan on completing a follow-up survey and providing photos of your new materials or activity if your application is funded.***

\*\*\*Thank you for your dedication to the students of Arlington!\*\*\*