

The Bolton Board of Education held its regularly scheduled business meeting on November 8, 2012. Karen Bergin called the meeting to order at 6:30 PM with the following board members in attendance: Matthew Giuffre, John Hambrook, Rich Hayes, Trace Maulucci, Joe Muro and Ron Rousseau. Superintendent Kristin Heckt and BHS Student Representative Zoe Ounpuu-Adams were also present. Student Representative Bill Whedon was unable to attend.

- A. The meeting was called to order by Chair Karen Bergin at 6:30 p.m. Ms. Bergin introduced new Superintendent Kristin Heckt and Pupil Services Director Beth Goldsnider.
- B. Celebration of Excellence – December Employee of the Month, Kathy McCavanagh, BCS Grade 6 Student Achiever, Amanda Gallacher, BHS Student Achiever, Elena Harvey and the following BHS CAPT Advanced Level Placement students were all recognized: Laura Benitez, Amanda Burkhart, Hannah Bythrow, Emily Fiano, James Fritsche, Samuel Furlong, Shannon Harrington, Emilia Hinckley, Briana Kerr, Joshua Meyers, Drew Monroe, Samantha Nyser, Zoe Ounpuu-Adams, Joseph Sansevero, Nathaniel Tonzi, Emily Wimer and Crystal Zimmerman.
- C. Election of BOE Officers – Ms. Bergin turned the meeting over to Superintendent Heckt to call for BOE election of Chair. Use of a hand vote was approved and Mrs. Heckt called for nominations. John Hambrook nominated Karen Bergin for the position of Chair, 2nd by Joe Muro. Ron Rousseau nominated Trace Maulucci, 2nd by Rich Hayes. Trace declined the nomination. Mrs. Heckt called for a vote on Karen Bergin’s nomination for Chair, 5 in favor, 2 opposed; Karen Bergin was elected Chair. The meeting was turned over the Chair Karen Bergin. Ms. Bergin called for nominations for Vice Chair. Trace Maulucci nominated Matt Giuffre, 2nd by Ron Rousseau; Karen Bergin nominated John Hambrook, there was no 2nd. Ms. Bergin called for a vote on Matt Giuffre’s nomination for Vice Chair, 7 votes in favor. Matt Giuffre was elected Vice Chair. Ms. Bergin called for nominations for Secretary. Matt Giuffre nominated Trace Maulucci, 2nd by Joe Muro. There were no other nominations. Ms. Bergin called for a vote, 7 votes in favor. Trace Maulucci was elected Secretary.
- D. Comments from the Audience – On behalf of the PTA, Alison Romkey inquired if the previously requested stipend for the Career Day position had been approved. Karen Bergin noted it was on the agenda under item G1.
Karen Bergin asked the Board if they objected to the Student Rep reporting at this time. There was no disagreement with the request. The report is reflected in item F5.
- E. Additions to Agenda – Rich Hayes requested to add committee appointments and Karen Bergin indicated that this topic will be addressed at the January meeting but for board members to let her know of any committee assignment preferences. Additionally, Rich asked to receive a schedule of upcoming PBC meetings and if possible, to be added to the PBC distribution list of those meetings. After a request for an update on the punch list items, Ray Boyd indicated that the PBC chair would be the one to best answer that question. Kristin Heckt will follow up on these items.
- F. Routine Business Items
 1. Communications to Board Members – Karen Bergin received some inquiries from parents regarding chaperone ratios and has forwarded those questions to Kristin Heckt for follow up.

2. Approval of Minutes – John Hambrook presented a motion to accept the November 8, 2012 minutes; 2nd by Joe Muro. Rich Hayes requested a clarification to item G2. After discussion, it was agreed the minutes will be amended to read: ...*professional* study of capital improvements... and the phrase “not just town vs. school improvements” will be removed. The motion was withdrawn. A second motion to approve the November 8, 2012 minutes as amended was presented by Joe Muro and 2nd by John Hambrook; MUP.
3. Board of Education Committee Reports
 - a. Policy – John Hambrook reported the committee is developing an overall plan for future policy review which will include looking at CAFE recommendations. The committee will be reviewing all policies, beginning with Bylaws.
 - b. Curriculum – John Hambrook reported the committee discussed the topics of parent over-ride requests, BCS math pilot and updated information on use of tablets.
 - c. Finance – Trace Maulucci reported a \$33K deficit and that there were some significant savings resulting from summer school invoicing.
 - d. Community and Partner Relations – Joe Muro reported the committee met twice to discuss our relationship with Columbia families and the need to communicate our capacity to accept Columbia students. The enrollment cap has been lifted and presently Bolton is receiving 22% of Columbia freshmen. Kristin Heckt provided information on the Columbia parent meeting she attended with other BHS staff and students, as well as members from 4 other high schools. A copy of the informational Bolton High School folder that was provided to Columbia parents and potential future BHS students was made available for review.
4. Community Meeting Reports / Board of Education – John Hambrook reported that CREC is modifying their mission statement and will provide information as it becomes available. John also provided an overview of the November CAFE/CAPSS convention which Karen Bergin also attended. Karen also was a presenter as part of the Nutmeg Board at Shipman and Goodwin. Multiple Board members joined Kristin Heckt at the November PTA meeting. Karen Bergin asked if any Board members had attended any Scholarship or Community Ed meetings. None had.
5. BHS Student Representatives Report –Zoe Ounpuu-Adams reported that BHS has been named to the College Board AP District Honor Roll as a result of the high percentage of BHS students earning a 3 or higher on their AP exams. BHS is one of only 26 CT high schools to earn this recognition. The winter sports have begun and are off to a good start. The BHS Chorus and Jazz concert is December 17th and the Dinner for Democracy is scheduled for December 14th. Some BHS Alumni will return to BHS on January 2nd to speak to juniors and seniors about their college experiences. Congratulations to Bill Whedon on his acceptance to Duke College.
6. Administrators Reports – Karen Bergin asked if there were any questions. There were none. Principal Mary Grande provided a recap of the 2nd annual Veteran’s Day Tribute held at BCS on November 9th. Board member John Hambrook was a speaker at this event.
7. Superintendent of Schools Report – Kristin has been able to meet with many staff, students, parents and community members and is grateful for the warm welcome she has received.
 - a. Safe School Climate Survey Update – All staff and participating students have been surveyed. Grade 3 parent response is 39%; grade 8 parent response is 37% and grade 11 parent response is 47%. Claudia Danna and her staff are compiling the information and will share the final results.
 - b. College Board AP District Honor Roll – This was noted by Zoe and no further information was added.

- c. Review of Capital Projects Funding History – The CAPA committee will be meeting soon and will have more info when that occurs. Joe Muro and John Hambrook are the appointed Board representatives and Joe stated that Joyce Stille indicated the meeting had been postponed until January to allow Kristin Heckt to be able to participate. Rich Hayes stated he will be a participant in the committee and would like to meet with Kristin and the committee prior to the determined January date. Kristin will send possible meeting dates to the committee. Kristin also mentioned that a grant for a breakfast program to begin in the 2013-2014 school year had been secured and that Mary Grande and Carrie Burba will work out the details necessary to support it. Ron Rousseau questioned the status of the BCS parking lot lights. The project was moved forward by then Interim Superintendent Joe Wood after Ray Boyd provided the requested information. Ray commented that the lights will be installed as soon as possible.
- d. Common Core State Standards – Kristin Heckt narrated a power point presentation on the impact the Common Core State Standards will have on the district. All CT schools will be taking the “new CMT” created by the Smarter Balanced Assessment Consortium (SBAC). Information was presented on and there was discussion about full-day Kindergarten, professional development needs, instructional material needs and preparation for the spring 2015 test. Kristin is currently where Bolton is and will provide further information as soon as she has it. Rich Hayes offered to send Kristin information from various sources he has on full-day Kindergarten. Kristin assured the Board that the appropriate research will be done prior to any recommendations regarding full-day Kindergarten. Ron Rousseau noted that it would be beneficial to collaborate with other towns, Columbia in particular, on needed curriculum writing.

G. Unfinished and On-Going Business

1. PTA Request – Career Day Stipend – Karen Bergin restated the PTA request for a Career Day stipend. After discussion on the amount and the need for stipend committee approval, a motion was presented by Matt Giuffree to appropriate a \$350 Career Day stipend subject to stipend committee approval. The Superintendent has the Board approval to move this forward. The motion was 2nd by Joe Muro; MUP.
2. 2nd Read Policies – John Hambrook presented 2nd read policies for sections 4131 – Personnel – Certified – Staff Development, 5145.14 – Students – On-Campus Recruitment, and 6142.101 – Instruction – Student Nutrition and Physical Activity (School Wellness Policy). John Hambrook presented a motion to approve the policy revisions, 2nd by Trace Maulucci. After questions and discussion on 4131 and 6142.101, the motion was withdrawn. John Hambrook presented a motion to approve policy section 5145.14, 2nd by Joe Muro; MUP. The other two policies will be reviewed again at the next policy subcommittee meeting.

H. New Business

1. Child Nutrition Program – Authorized Signatures Change Form – Kristin asked for the new Board secretary to sign the referenced form as routine business when a new Superintendent is appointed. Trace signed the Authorization Form.
 2. Content of Minutes – This topic will be on the January BOE meeting agenda.
- I. Future Business – Lori Boyd will send out the budget timeline to BOE members. A bi-weekly update of upcoming BOE dates was begun last month and is distributed to all BOE members. Beginning sometime in January, Kristin will attempt to provide the BOE with some thoughtful words in the format of a bulletin on a regular basis. There was discussion on the possibility of changing the format of the budget information. It is

currently in the format requested by the BOF. It was agreed that nothing will be changed prior to this year's submission.

K. Adjournment – Karen Bergin called for a motion to adjourn. It was presented by John Hambrook, 2nd by Joe Muro; MUP. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Lori Boyd, Board Clerk