

The Bolton Board of Education held its regularly scheduled business meeting on November 8, 2012. Karen Bergin called the meeting to order at 6:30 PM with the following board members in attendance: Matthew Giuffre, John Hambrook, Rich Hayes, Trace Maulucci, Joe Muro and Ron Rousseau. Interim Superintendent Joseph Wood and BHS Student Representatives Zoe Ounpuu-Adams and William Whedon were also present.

- A. Call to Order – The meeting was called to order by Chair Karen Bergin at 6:30 PM.
- B. Celebration of Excellence – The BHS Boys Cross Country Team was recognized for their Class ‘S’ State Championship. Richelle Pinette was the November Employee of the Month and 7th Grade students Kaitlyn Keeler and Alex Prior were the BCS Student Achievers. Karen Bergin thanked Dr. Wood for his leadership and service to the Bolton school district. His last day will be November 25th.
- C. Comments from the audience – Christina Morra-Tiu, PTA representative requested the board to approve a stipend between \$300-400 for support of the BCS career day held in the spring. Karen Bergin acknowledged the request.
- D. Additions to Agenda – Joe Wood had information on the BCS exterior lighting project and specific details are addressed in Section G.
- E. Routine Business
 1. Communications to Board Members - Karen Bergin read a letter from Town Administrator Joyce Stille thanking the Board and school staff for the cooperation and support during Storm Sandy. Ms. Stille also personally thanked the board. Joe Wood commented on the impressive planning he witnessed among Town and school officials in preparation of the storm.
 2. Approval of Minutes – After clarification that the topic of tablet use had been referred to the Curriculum Subcommittee and that parent questions on school policy (i.e. study halls) should be referred to the building principal, a motion to accept the October 11, 2012 minutes was presented by John Hambrook, 2nd by Matt Giuffre; MUP. After a request by Rich Hayes that item H2 – Content of Minutes be placed on next month’s agenda, a motion to approve the October 23, 2012 minutes was presented by John Hambrook and 2nd by Rich Hayes. Matt Giuffre abstained; motion carried. A motion to approve the November 1st minutes was presented by John Hambrook; 2nd by Matt Giuffre; MUP.
 3. Board of Education Committee Reports
 - a. Policy – John Hambrook reported the subcommittee met to review several policies. Three were presented for first read. Several were deferred for discussion with Mrs. Heckt after she arrives.
 - b. Curriculum – did not meet due to Storm Sandy. Matt Giuffre noted that the facilities committee met on October 25th. Rich Hayes noted the PTA meeting was cancelled and that he will be notified of the reschedule date.

4. BHS Student Representatives Report – Bill Whedon reported on the colleges that seniors have been accepted to so far and provided a recap of the fall sports seasons. As his Senior Demo project, Jason Maulucci coordinated a “Romney/Obama Debate” with elections taken prior to and after the actual debate session. President Obama was the victor in both elections. Zoe Ounpuu-Adams reported on National Chemistry and Science week activities, BHS hosted a Character Counts program, Ms. Scott and Mrs. Cordero coordinated students working at the emergency shelter during Storm Sandy, and BHS hosted visitors from China with students joining them for lunch and a discussion group after school. Zoe also presented Dr. Wood with a gift of appreciation from the Student Council.
5. Administrators Reports – John Hambrook noted that the student responses in the BHS report were quite powerful and that the conference they attended appeared to be quite impressive. Joe Wood reminded all that the Veterans Day Tribute is tomorrow at 9:30 in the BCS Gym.
6. Superintendent of Schools Report –
 - a. Safe School Climate Survey – The State is requiring all schools to send their survey to parents of selected grade levels (one grade must be selected by the district from the PK-3, 4-8 and 9-12 categories). The survey will be sent out the week of November 12th with responses being asked for by November 21st. Claudia Danna will collect, record, tabulate and report the information to the State by the due date, sometime in early 2013. Students in the selected grade levels and all staff will also complete the survey.

F. Unfinished and On-Going Business

G. New Business

1. 1st Read Policies – John Hambrook presented three policy revisions for review (4131 – Staff Development; 5145.14 – On-Campus Recruitment; and 6142.101 – Student Nutrition and Physical Activity) and provided a brief overview of those changes. They were all required by State statute.
2. Review of Capital Project Funding History– BOE members were provided with an informational handout prepared by Ray Boyd and Kusal Huynh in response to a request of the Superintendent based on discussion at the BOE retreat. Joe Wood asked Ray and Kusal to prepare the list identifying all items and the disposition of them. Ray is currently working on a revised 20 Year plan and will forward that information to the Superintendent to share with the BOE when it’s complete. Additionally, more current dollar estimates for repair/replacement of items on the list will be provided. Ray cautioned that the numbers will be true estimates and not actual cost figures. Information was shared by Rich Hayes that based on conversations with town representatives there is consideration being given to requesting a professional study of capital improvements to best serve the “town as a whole”. Ray provided information to board questions, primarily related to BCS items, on HVAC, renovation of the old BOE space and potential asbestos concerns, hot water heaters, kitchen freezers and equipment, need for new or repairs to the roof, BCS office renovation, high lift equipment need, pipe staging (time involved and dangers of), technology infrastructure, no cost overruns on the BCS Wireless Project, budget difficulties with the \$5K- to \$10K charter limit increase on capital expenditures, and technology not being considered as a capital project. Joe Muro offered to explore the possibility of having an outside company provide the school with high lift equipment in exchange for displayed advertising being allowed. Ray will prepare the time necessary and associated man hour costs related to the disassembling and reassembly of the pipe staging and forward the information to the Superintendent to be shared with the board. Joe Wood shared that he asked Ray to prepare his budget to include as a maintenance

budget item those items not “allowable” as a capital items. Additionally, Joe Wood and Ray presented information on a proposal for new exterior light fixtures at BCS with significant potential savings. Ray will contact other local facilities using the proposed lighting and will report information to the Superintendent. The proposal expires on December 21st and weather is a factor for installation.

When asked what the most critical needs are, Ray indicated he would consider the high lift equipment and BCS office renovation at the top of the list. There is no need for a letter to be sent to the BOS from BOE but Rich Hayes suggested that he, John Hambrook, Ray Boyd and Joe Wood should communicate regarding prioritization of items/topics to be presented at the CAPA meeting. Rich will advise of the date once it’s set but expects it will be before the end of the year.

Joe Wood thanked the board for the privilege to serve as the Interim Superintendent for such top notch staff and students and appreciated the opportunity to discover Bolton. On behalf of the administrators, Mary Grande also thanked Joe for his time and leadership.

H. Future Business

1. Review of Bylaws
2. Content of Minutes

I. Meeting Review

J. Adjournment – A motion to adjourn was presented by Matt Giuffre, 2nd by John Hambrook; MUP. The meeting was adjourned at 8:05 PM.

Respectfully submitted,

Lori Boyd
Board Clerk