

# PROCEDURES FOR OPERATING VIRTUAL SUMMER CAMPS

A virtual summer camp is defined as a private camp that does NOT request the use of any Bernards Township Board of Education facilities/property/grounds.

The Bernards Township Board of Education requests that all Bernards Township Board of Education employees who are running private VIRTUAL for profit summer camps adhere to the following procedures.

1. Advise the Board of Office of the virtual summer camp you are offering by completing the general information page below and returning it to Jennifer Nicholson, [jnicholson@bernardsboe.com](mailto:jnicholson@bernardsboe.com).
2. Include on any and all advertisements, brochures, webpages, etc. the following statement:

***“This distance learning camp is privately owned and operated. It is not affiliated with, endorsed by, sponsored, supervised or controlled by the Bernards Township Board of Education. The Board of Education disclaims liability for damages of any kind related to the camp.”***

3. Collect a signed permission form for students to participate in your camp that includes the statement:

***“My signature below indicates that I understand that this distance learning camp is privately owned and operated. It is not affiliated with, endorsed by, sponsored, supervised or controlled by the Bernards Township Board of Education. The Board of Education disclaims liability for damages of any kind related to the camp.”***

# General Information for Virtual Summer Camp

Camp director(s): \_\_\_\_\_

Submission date: \_\_\_\_\_

Mission of camp:

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Age group:

Number of camp participants per adult supervisor(s): \_\_\_\_\_

Camp dates:

Daily start time: \_\_\_\_\_

Daily dismissal time:

Fee per camper: \_\_\_\_\_

Note: special needs/concerns about your camp:

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