



May 17, 2016

To The Honorable Members of the School Committee:

FY15-16 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approves the following statutory transfers of appropriation within the General Fund budget for FY2015-2016.

	<u>Statutory Coding</u>	<u>Increase/Decrease</u>
51000	Salaries, Wages & Benefits (SW)	(585,219)
52000/55000	Other Ordinary Maintenance (OOM)	660,052
57000	Travel & Training (TT)	(69,911)
58000/59000	Extraordinary Expenditures (EE)	(4,922)
	Total	\$ 0

Description: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets.

1. School Improvement Plan (SIP) and Professional Development Plan (PDP) Transfers: The adopted FY15-16 budget included funding for school improvement plans and professional development plans for all schools. The original budget included these funds in the Salaries & Wages (SW), Other Ordinary Maintenance (OOM), and Travel & Training (TT) categories based on previous historical expenditure patterns, pending the submission of detailed SIP and PDP budget plans from Principals to the Deputy and Assistant Superintendents for approval. Once approved, the funds are administratively transferred within school budgets into the categories specified by Principals, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: SW: \$9,613; OOM: \$23,933; TT: (\$33,547).
2. School and Department Operating Transfers: Various schools and departments request operating budget transfers within their own budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or positions, and are accumulated for statutory transfers. The attached worksheet details, by accountable unit, these transfers and a brief description. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to Purchasing. The net total of these transfers is: SW: (\$94,832); OOM: \$86,119; TT: \$13,636; EE: (\$4,922).
3. System-wide: Expenses across student transportation, out of district tuition, and student services contracts are greater than anticipated. The net total of transfers requested to fund these expenses is: SW: (\$500,000); OOM: \$550,000; TT: (\$50,000).

Supporting Data: FY2015-16 Adopted Budget

Respectfully submitted,

Jeffrey M. Young, Ed.D
Superintendent of Schools

Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
Adopted		General Fund Statutory Totl		136,528,236	25,447,265	1,212,604	752,315	163,940,420	
	02/02/16	Statutory Trf		(571,441)	661,272	(89,234)	(597)	-	
	04/25/16	Supplemental Approp		(585,219)	500,000	(69,911)	(4,922)	500,000	
	05/17/16	Statutory Trf			660,052			-	
				135,371,576	27,268,589	1,053,459	746,796	164,440,420	
165	03/28/16	various		3,906		(3,906)			- PD Subs Dec 15
166	03/28/16	Bilingual	58	156		(156)			- PD Subs Dec 15
169	03/29/16	various		5,156		(5,156)			- PD Subs Feb 16
170	03/29/16	Bilingual	58	156		(156)			- PD Subs Feb 16
172	03/30/16	various		3,552		(3,552)			- PD Subs Feb 16
167	03/28/16	various		5,781		(5,781)			- PD Subs Jan 16
168	03/28/16	Library	54	156		(156)			- PD Subs Jan 16
156	03/21/16	RSTA	73	469		(469)			- PD Subs Nov 15
157	03/21/16	Phys Ed	60	625		(625)			- PD Subs Nov 15
158	03/21/16	various		8,593		(8,593)			- PD Subs Nov 15
163	03/23/16	RAUS	6	156		(156)			- PD Subs Nov 15
150	03/15/16	King	17		(41)	41			- Reallocation to support approved Professional Development Plan
151	03/15/16	King	17		(1,212)	1,212			- Reallocation to support approved Professional Development Plan
176	04/08/16	Baldwin	10	(2,000)	2,000				- Reallocation to support approved Professional Development Plan
178	04/13/16	SAA	69		816	(816)			- Reallocation to support approved Professional Development Plan (816)
178	04/13/16	Baldwin	10		2,370	(2,370)			- Reallocation to support approved Professional Development Plan 816
193	04/21/16	CRLS	30		594	(594)			- Reallocation to support approved Professional Development Plan
111	01/29/16	VLUS	9		1,000				- Reallocation to support approved School Improvement Plan
119	02/22/16	CRLS	30	(1,000)	(2,500)	(2,500)			- Reallocation to support approved School Improvement Plan
120	02/22/16	Tobin	23	5,000	(185)	185			- Reallocation to support approved School Improvement Plan
124	02/26/16	PAUS	8	(517)	517				- Reallocation to support approved School Improvement Plan
164	03/28/16	King	17	(2,500)	2,500				- Reallocation to support approved School Improvement Plan
202	04/27/16	RAUS	6	(4,500)	4,500				- Reallocation to support approved School Improvement Plan
203	04/27/16	PAUS	8	(13,575)	13,575				- Reallocation to support approved School Improvement Plan
213	05/04/16	HSEP	36						- Reallocation to support approved School Improvement Plan
		Sub Total SIP/PDP		9,613	23,933	(33,547)		(0)	
161	03/22/16	systemwide	99	46,000	(46,000)				- move budget for annuity to the correct account
155	03/17/16	Affirm Action	66	838	(838)				- to cover custodial/security overtime
143	03/14/16	Ed Tech	51	(743)		743			- To fund 3/15 workshop stipends
127	02/29/16	King Open	18	(646)	646				- to fund change order of OOM purchase order
115	02/22/16	Purchasing	80		(170)	170			- To fund conference (TT) purchase order
117	02/22/16	Purchasing	80		(50)	50			- To fund conference (TT) purchase order
112	02/03/16	HSEP	36	(8,500)	8,500				- To fund Edgenuity Software
113	02/10/16	Affirm Action	66		(4,274)	4,274			- to fund employee benefits services





Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
199	04/25/16	Cambport	28	(2,874)				(2,874)	To fund June workshop stipends
199	04/25/16	Cambport	28		2,874			2,874	To fund June workshop stipends
118	02/22/16	Legal	86	(6,000)	8,599	(2,599)		-	To fund legal services
122	02/24/16	Human Res	98		126	(126)		-	To fund membership (TT) purchase order
125	02/26/16	OSS	52		(333)	333		-	To fund membership (TT) purchase order
184	04/15/16	CRLS	30	(3,100)	1,400	1,700		-	To fund OOM and TT purchase orders
191	04/19/16	CRLS	30	(23,000)	12,000	11,000		-	To fund OOM and TT purchase orders
106	01/26/16	Sch Comm	97		4,367	(4,367)		-	To fund OOM expense for FY16
107	01/26/16	King Open	18	(1,614)	798	1,614		-	To fund OOM purchase order
116	02/22/16	Stud Supp	91		51	(798)		-	To fund OOM purchase order
123	02/24/16	Payroll	81	(51)	120	(120)		-	To fund OOM purchase order
128	02/29/16	Human Res	98		600	(600)		-	To fund OOM purchase order
129	03/01/16	OSS	52		200	(200)		-	To fund OOM purchase order
130	03/01/16	Human Res	98		150	(150)		-	To fund OOM purchase order
131	03/01/16	SAA	69		241	(241)		-	To fund OOM purchase order
133	03/03/16	World Language	44		241	(241)		-	To fund OOM purchase order
137	03/07/16	SAA	69		130	(130)		-	To fund OOM purchase order
140	03/09/16	SAA	69		17	(17)		-	To fund OOM purchase order
142	03/11/16	Science	42		217	(217)		-	To fund OOM purchase order
144	03/14/16	SAA	69		199	(199)		-	To fund OOM purchase order
145	03/14/16	Human Res	98		263	(263)		-	To fund OOM purchase order
146	03/15/16	World Language	44		878	(878)		-	To fund OOM purchase order
148	03/15/16	Human Res	98		(66)	66		-	To fund OOM purchase order
149	03/15/16	Human Res	98		30	(30)		-	To fund OOM purchase order
152	03/17/16	Human Res	98		614	(614)		-	To fund OOM purchase order
154	03/17/16	Ed Tech	51		122	(122)		-	To fund OOM purchase order
160	03/22/16	Human Res	98		540	(540)		-	To fund OOM purchase order
162	03/23/16	Phys Ed	60		825			-	To fund OOM purchase order
171	03/30/16	Human Res	98	(825)	646	(646)		-	To fund OOM purchase order
173	03/31/16	Ed Tech	51		1	(1)		-	To fund OOM purchase order
174	04/06/16	Ed Tech	51		3,710			-	To fund OOM purchase order
175	04/08/16	KLO	27	(3,710)	1			-	To fund OOM purchase order
177	04/13/16	Flet/May	24	(1)	5,070	(5,070)		-	To fund OOM purchase order
179	04/13/16	RSTA	73		680	(680)		-	To fund OOM purchase order
180	04/15/16	SAA	69	(5,000)	1,005	(1,005)		-	To fund OOM purchase order
183	04/15/16	History	43		1,958	(1,958)		-	To fund OOM purchase order
185	04/15/16	RSTA	73		588	(38)		-	To fund OOM purchase order
186	04/15/16	RSTA	73	(550)	197			-	To fund OOM purchase order
187	04/15/16	Human Res	98	(197)	2,887			-	To fund OOM purchase order
188	04/15/16	Human Res	98	(2,887)	8,626			(8,626)	To purchase curriculum materials
189	04/15/16	Library	54		2,000			8,626	To purchase curriculum materials
192	04/19/16	SAA	69	(8,626)				-	To fund OOM purchase order
192	04/19/16	Peabody	21						
194	04/21/16	SAA	69	(2,000)				-	To fund OOM purchase order

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195	04/21/16	Bilingual	58		98	(98)		-	To fund OOM purchase order
196	04/21/16	Bilingual	58		546	(546)		-	To fund OOM purchase order
197	04/21/16	Affirm Action	66		2,721	(2,721)		-	To fund OOM purchase order
198	04/21/16	Affirm Action	66		2,363	(2,363)		-	To fund OOM purchase order
201	04/27/16	RSTA	73		2,405	(2,405)		-	To fund OOM purchase order
204	04/28/16	SAA	69	(1,660)	1,660			-	To fund OOM purchase order
205	04/28/16	World Language	44		240	(240)		-	To fund OOM purchase order
208	05/02/16	Ed Tech	51	(194)	194			-	To fund OOM purchase order
209	05/02/16	RSTA	73		411	(411)		-	To fund OOM purchase order
210	05/02/16	Phys Ed	60		2,000		(2,000)	-	To fund OOM purchase order
214	05/04/16	Flet/May	24		1,000	(1,000)		-	To fund OOM purchase order
215	05/05/16	CRLS	30		1,400	(1,400)		-	To fund OOM purchase order
221	05/09/16	SAA	69	(817)				(817)	To fund OOM purchase order
221	05/09/16	Peabody	21		817			817	To fund OOM purchase order
222	05/09/16	SAA	69	(8,369)	8,369			-	To fund OOM purchase order
223	05/09/16	Human Res	98	(403)	403			-	To fund OOM purchase order
225	05/10/16	RSTA	73		505	(505)		-	To fund OOM purchase order
227	05/10/16	SAA	69	(11,500)	11,500			-	To fund OOM purchase order
228	05/10/16	History	43		100	(100)		-	To fund OOM purchase order
229	05/10/16	Plant Maint	83		12,132	(9,210)	(2,922)	-	To fund OOM purchase order
108	01/28/16	SAA	69	(20,000)	20,000			-	To fund professional services
114	02/22/16	RAUS	6	6,480	(6,480)			-	To fund service agreement (temp salaries)
126	02/29/16	Legal	86	956	(956)			-	To fund service agreement (temp salaries)
134	03/04/16	King	17	1,616	(1,616)			-	To fund service agreement (temp salaries)
153	03/17/16	Math	48	3,000	(3,000)			-	To fund service agreement (temp salaries)
181	04/15/16	Grah & Parks	25	130	(130)			-	To fund service agreement (temp salaries)
212	05/04/16	VPA	53	11,626	(11,626)			-	To fund service agreement (temp salaries)
206	05/02/16	Cambport	28		(154)	154		-	To fund TT payment vouchers 4-30-16 payroll
207	05/02/16	CRLS	30		(220)	220		-	To fund TT purchase order
109	01/29/16	Fam Engage	90		(475)	475		-	To fund TT purchase order
110	01/29/16	Purchasing	80		(50)	50		-	To fund TT purchase order
132	03/03/16	ICTS	92		1,952	(1,952)		-	To fund TT purchase order
136	03/07/16	OSS	52			5,000		5,000	To fund TT purchase order
139	03/09/16	OSS	52			1,600		1,600	To fund TT purchase order
141	03/11/16	Payroll	81	(1,298)		1,298		-	To fund TT purchase order
147	03/15/16	Lang Arts	40		(797)	797		-	To fund TT purchase order
159	03/22/16	Ed Tech	51	(200)		200		-	To fund TT purchase order
182	04/15/16	Legal	86		(57)	57		-	To fund TT purchase order
190	04/19/16	Deputy	93		(1,338)	1,338		-	To fund TT purchase order
200	04/27/16	CRLS	30		(570)	570		-	To fund TT purchase order
211	05/03/16	CRLS	30		(160)	160		-	To fund TT purchase order
216	05/05/16	Security	67		(1,190)	1,190		-	To fund TT purchase order
217	05/09/16	RAUS	6	(387)		387		-	To fund TT purchase order
218	05/09/16	Amigos	15		(474)	474		-	To fund TT purchase order

Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
219	05/09/16	King Open	18	(586)		586		-	To fund TT purchase order
220	05/09/16	Grah & Parks	25		(1,839)	1,839		-	To fund TT purchase order
224	05/09/16	Lang Arts	40		(6,600)	6,600		-	To fund TT purchase order
226	05/10/16	Haggerty	13	(12,000)		12,000		-	To fund TT purchase order
135	03/07/16	OSS	50		(5,000)			(5,000)	To fund TT purchase order
138	03/09/16	OSS	50		(1,600)			(1,600)	To fund TT purchase order
121	02/22/16	SAA	69	(40,000)				(40,000)	To purchase curriculum materials
121	02/22/16	Lang Arts	40		40,000			40,000	To purchase curriculum materials
		Sub Total Operating		(94,832)	86,119	13,636	(4,922)	(0)	
		System wide	99	(500,000)	550,000	(50,000)		-	To fund student transportation, out of district tuition, and student services contracts.
		Sub Total System wide		(500,000)	550,000	(50,000)		-	
		Grand Total		(585,219)	660,052	(69,911)	(4,922)	(0)	

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