

# CAMBRIDGE PUBLIC SCHOOLS

15-215



159 THORNDIKE STREET CAMBRIDGE, MASSACHUSETTS 02141

September 8, 2015

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Professional Development

RECOMMENDATION: That the School Committee award a contract to the following vendor for professional development; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Commonwealth Learning Center 220 Reservoir St. #6 Needham, MA 02494	9/1/15 – 6/30/16	\$43,250.00

DESCRIPTION: This contract is for Professional Development for Orton-Gillingham instructional approach for students with language based learning disabilities.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT: 53107 Professional Development  
 FUND: 15000 General Fund  
 ORG: 852660 Office of Student Services /  
 Professional Development  
 PROJ:

Respectfully Submitted,

Jeffrey M. Young, Ed.D.  
Superintendent of Schools



## PROPOSED SCOPE OF WORK

Agency: Cambridge Public Schools

Contact: Karyn Grace  
District Coordinator – Inclusive Education

Service: **Orton-Gillingham, Level 1 Coursework**  
7 days (45 hours)

Presenter: Mary Briggs, F/AOGPE

Dates: **2016 dates TBD, 8:30 a.m. – 3:30 p.m.**

Cost: **\$ 27,000** (\$1,350 per participant x 20)  
Gillingham manual, phonogram cards, and binder of handouts for each participant included as well as trainer mileage

To be paid to Commonwealth Learning Center  
Tax ID # 041-166-517

Comments: MA PDPs will be provided for each participant on the final day.

Participants may earn three graduate credits through Fitchburg State University for additional fees (\$285 per person) payable to the University through the instructor. Information and registration will be available on the first day of the training.

The school district will be responsible for providing a power point projector, screen, and white board or flip chart for the training.

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Lisa M. Brooks, Director  
Professional Training Institute  
Commonwealth Learning Center

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Karyn Grace  
District Coordinator – Inclusive Education  
Cambridge Public Schools



## PROPOSED SCOPE OF WORK

Agency: Cambridge Public Schools

Contact: Karyn Grace  
District Coordinator – Inclusive Education

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Service: **Orton-Gillingham Practicum for 5 teachers**

Presenters: Mary Briggs, F/AOGPE, Lisa Brooks, F/AOGPE

Dates: **To be arranged individually**

Cost: **\$ 16,250** (\$3,250 per participant x 5)  
Includes 10 on-site observations with feedback + attendance at 5 evening seminars in Needham (schedule will be provided).

To be paid to Commonwealth Learning Center  
Tax ID # 041-166-517

Comments: MA PDPs will be provided for each participant at the conclusion of the practicum.

Participants may earn three graduate credits through Fitchburg State University for additional fees (\$285 per person) payable to the University through the instructor. Information and registration will be available at the first seminar.

Observations will be arranged individually with participants during the school day.

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Lisa M. Brooks, Director  
Professional Training Institute  
Commonwealth Learning Center

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Karyn Grace  
District Coordinator – Inclusive Education  
Cambridge Public Schools