

# CAMBRIDGE PUBLIC SCHOOLS

18-318



159 THORNDIKE STREET CAMBRIDGE, MASSACHUSETTS 02141

November 20, 2018

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Professional Development

RECOMMENDATION: That the School Committee approve a contract for the following vendor for professional development; funds to be provided from the Grant Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Marilyn Friend, Inc. 4200 Wisconsin Avenue Washington, DC 20016	9/1/18 – 6/30/19	\$30,000.00

DESCRIPTION: This contract is for provision of professional development for understanding and implementation of inclusive practices and co-teaching for the Office of Student Services.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	53107	Professional Development
FUND:	25000	Grant Fund
ORG:	852660	Office of Student Services/Professional Development
PROJ:	SC18605	IDEA Allocation

Respectfully Submitted,

Kenneth N. Salim, Ed.D.  
Superintendent of Schools

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## SUPPLEMENTAL INFORMATION: Marilyn Friend

**Purpose:** Professional Development

**Amount of Contract:** \$30,000

**Description/Scope of Services:**

Since the fall of 2015, the Office of Student Services has partnered with various schools to improve the inclusive practices that are occurring in schools for students with disabilities. The driver of this work was a result of recommendations of an evaluation of co-teaching that was conducted by Dr. Marilyn Friend.

During this school year, we will continue to improve and refine the special education services and inclusive practices occurring at the Vassal Lane Upper School by facilitating co-planning sessions and offering feedback. In addition, we will conduct school and classroom visits of the high school, four upper schools and Haggerty School to gather data to measure our growth over the past two years.

1. Five on-site visits during the 2018-2019 school year.
2. Professional development at a school site for small groups of teachers. This PD is usually during the school day.
3. Professional development for larger groups of teachers, usually from several schools. This type of PD often is after school, occasionally during the school day. One example from last year was a day spent with special education teachers on the topic of specially designed instruction.
4. Classroom visits and coaching related to co-teaching, specially designed instruction, and related practices.
5. Consultation with principals and school leaders on co-teaching, specially designed instruction, and other special education topics.
6. Consultation with OSS central office staff on the work to expand and refine inclusive practices.
7. Provide written feedback as an update to the recommendations from the co-teaching report that was conducted 2017-2018 school year.