

Student Services Door to Door Transportation Contacts

CPS TRANSPORTATION STAFF

In-District Transportation:

Kennedy Longfellow School, 158 Spring St., Cambridge, MA 02141

Tina Fisher or Mary Canavan – 617-349-6862 or 617-349-6860

TFISHER@CPSD.US or MCANAVAN@CPSD.US

CPS TRANSPORTATION STAFF

Out of District Transportation:

Office of Student Services, 135 Berkshire St., Cambridge, MA 02141

Janet Snedeker – 617-349-6702 - JSNEDEKER@CPSD.US

Joshua W. Collins – JCOLLINS@CPSD.US

CPS TRANSPORTATION STAFF

McKinney-Vento, DCF:

Homeless-DCF Liaison, 135 Berkshire St., Cambridge, MA 02141

Mary Grassi – 617-349-6490 - MGRASSI@CPSD.US

DOOR TO DOOR TRANSPORTATION VENDOR

NRT Transportation:

13 New Salem St., Wakefield, MA 01880

781-224-0003 Extension 5

Terminal Manager – Maritza Baez

Assistant - Cynthia (Cindy) Smith

Contact NRT as soon as possible if your child will be absent from school. If NRT is not notified of absence, transportation will be discontinued after the third day.

If for some reason you drive your child to school one day, but still require afternoon transportation, please let NRT know. If they do not transport a student in the morning, they assume that the child does not need afternoon transportation.

If the bus is late, please report this directly to NRT. Additionally, we would appreciate it if you would email Tina Fisher and Mary Canavan (in-district) or

Janet Snedeker (out-of-district) as this will help monitor NRT's performance. If we do not hear from you we can only assume that everything is running smoothly.

We realize parents sometimes call their drivers/monitors with transportation changes. This will not make a permanent change to your child's service. You must also call NRT at the above number. Leave a message if necessary. If you make special arrangements with the driver, a substitute driver will not know and will adhere to the normal schedule.

Permanent changes to your child's transportation schedule, such as AM/PM locations, using the service only AM or PM, dropping off or picking up from a location other than home, canceling or reinstating services must be made through the CPS Transportation Office. One time changes, such as my child does not need the service today should be made with NRT.

If there is a significant delay in transportation to your home or a student's after school program, you will receive a phone call from NRT detailing the circumstances and approximate arrival time.

If your child's afterschool program cancels it is your responsibility to notify the dispatcher at NRT. The programs do not notify NRT when they are closed.

If Cambridge schools are closed due to inclement weather, transportation will not be provided in or out of the district. If your child attends an out-of-district school, and the schools in the town in which that school is located are closed, transportation will not be provided even if your child's school is open.

If you are unable to contact anyone in the afternoon, call our Security Office located at CRLS 459 Broadway – 617-349-6772.

This information is also available on the Cambridge Public Schools website.