

**NDISD BOARD OF TRUSTEES ANNUAL CALENDAR FOR
DISTRICT PLANNING AND EVALUATION**

JUNE	<ul style="list-style-type: none"> ◆ Possible Special Called Meetings-Budget Workshop ◆ Final Budget Amendments ◆ Public Hearing for Budget ◆ Set Date to Adopt proposed Tax Rate and set Date for Public Hearing to adopt proposed Tax Rate ◆ Adopt Budget ◆ TASB Summer Leadership Institute (SLI) Conference ◆ Superintendent designee for hiring in the month of July ◆ Approve Employee Stipends ◆ Resolution for Employee Incentive Payment ◆ Order of School Board Election (even years) ◆ Discuss STAAR results
JULY	<ul style="list-style-type: none"> ◆ No Scheduled Board Meeting
AUGUST	<ul style="list-style-type: none"> ◆ Set Tax Rate ◆ Truth-In-Taxation ◆ T-TESS Appraiser Calendar and Appraisers ◆ Purchasing Cooperative Interlocal Agreements and Resolutions ◆ Quarterly and Annual Investment Reports ◆ Consider Resolutions for TASB Delegate Assembly ◆ Elect TASB Delegate and Alternate ◆ Review & Approve Revisions to NDISD Student Code of Conduct ◆ Update Student Handbooks ◆ Update Employee Handbooks ◆ Approve Resolution and Joint Election Contracts with Harrison and Upshur Counties (even years) ◆ Establish/Approve Local School Health Advisory Council (SHAC)
SEPTEMBER	<ul style="list-style-type: none"> ◆ TASA/TASB State Convention ◆ Approve Staff Development Waiver ◆ Approve Modified School Day Testing Waiver
OCTOBER	<ul style="list-style-type: none"> ◆ Review and Approve District and Campus Plans ◆ Quarterly Investment Reports ◆ Nominate Candidates for Harrison and Upshur Counties Appraisal District Boards by resolution (odd years) ◆ Report School Board Training Hours ◆ Possible Budget Amendment ◆ 4-H Resolution
NOVEMBER	<ul style="list-style-type: none"> ◆ Canvass Election Returns for ND Board of Trustees (even years) ◆ Administer Oaths of Office (even years) ◆ Issue Certificate of Election (even years) ◆ Reorganize Board (even years) ◆ Update TASB Policy BBB (Local) after election (even years only) ◆ Review and Sign Board Code of Conduct (even years) ◆ Review and Approve Annual Independent Financial Audit Report ◆ Employee Incentive Payment ◆ Recognize outgoing Board Members

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	<ul style="list-style-type: none"> ◆ TAPR Reports are issued to districts and campuses and Accountability Ratings are released
DECEMBER	<ul style="list-style-type: none"> ◆ Approve engagement letter for next year's auditor if presented ◆ Superintendent Evaluation Instrument ◆ Schedule Team Building and Topic ◆ Possible Budget Amendment ◆ Hold Public Hearing for FIRST Rating
JANUARY	<ul style="list-style-type: none"> ◆ School Board Appreciation Month ◆ Board will take action on Superintendent's Evaluation and Contract ◆ Board Workshop (School Board Goals/Strategic Plan) ◆ Board Trustees Updated Conflict of Interest Forms ◆ Public Hearing Annual Performance Reports and Campus Report Cards ◆ Quarterly Investment Report ◆ Upshur County Share Services Arrangement and Interlocal Agreement
FEBRUARY	<ul style="list-style-type: none"> ◆ Consider March board meeting date in regards to spring break ◆ School Calendar Approval ◆ Renewal of pasture land
MARCH	<ul style="list-style-type: none"> ◆ Administrator Contract recommendations ◆ Certify Superintendent to Regional Advisory Committee Region 7 ◆ Vote for Region 7 Board Members ◆ District Goals ◆ Discuss Preliminary Budget Workshops
APRIL	<ul style="list-style-type: none"> ◆ Non-Administrative Contract recommendations ◆ Proposed Contract non-renewal notices are sent to employees, if applicable ◆ Quarterly Investment Report ◆ Instructional Material Allotment and TEKS Certification ◆ Possible Budget Workshop
MAY	<ul style="list-style-type: none"> ◆ Possible Budget Workshop ◆ Discuss upcoming TASB Conferences ◆ Bank Depository Bids (every 2-3 years)

Disclaimer: this is not a board agenda, only items that are usually discussed within the month.