

## DELRAN TOWNSHIP SCHOOL DISTRICT

### Teacher, Special Education

Reports to: Principal

Job Goal: Responsible for planning and delivering instruction in accord with the individual educational plan to enable students to benefit from educational experiences.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned*

- Develop, write and implement IEPs as prescribed by law.
- Instruct individuals and groups in accord with the IEP and Core Curriculum Content Standards.
- Transcribe diagnostic data into viable educational prescriptions.
- Administer and interpret a variety of assessments.
- Select and utilize appropriate teaching strategies and materials/equipment.
- Manage class behavior; develop, select and use appropriate behavior management techniques and interventions for each student.
- Maintains physical environment of classroom conducive to learning.
- Evaluate student progress.
- Work cooperatively with parents, involving them in determining instructional goals.
- Participate in the decision making process as an integral member of the special education team.
- Develop and/or carry out procedures for preparing the special education student for mainstreamed instruction; act as consultant to regular education teachers.
- Complete required paperwork in timely manner.
- Supervise teacher aide/assistant if assigned one.
- All other duties as assigned by your immediate Manager and/or Superintendent.

#### SUPERVISORY RESPONSIBILITIES:

- Supervises students; supervises teacher aide (if applicable).

#### EDUCATION and/or EXPERIENCE:

Bachelor's degree in education.

#### CERTIFICATES, LICENSES, REGISTRATIONS:

Valid N. J. Teaching Certificate (Teacher of the Handicapped/Teacher of Students with Disabilities).

#### QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

#### MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

#### REASONING ABILITY:

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

#### OTHER SKILLS and ABILITIES:

Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers, parents and community; ability to speak clearly and concisely in written or oral communication.

#### PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include peripheral vision. Employee will assist in the physical management of students. While performing the duties of this job, the employee may push or lift up to 50 lbs., such as boxes of books and AV/computer carts.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work output of students.

WORK YEAR

From September 1 to June 30.

Evaluation:

Performance of this job will be evaluated annually in accordance with state law and the provisions on the Board's policy on evaluation of certificated personnel.

**APPROVED BY THE BOARD OF EDUCATION:    March 12, 2012**